



Community Programs & Events Criteria

As of April 2026

Please carefully review our criteria before completing the application.

- **Must fall under one of these focus areas:**
 - *Community Engagement and Civic Development*
 - *Arts & Culture*
 - *Preservation & Presentation of History*
 - *Environment, Sustainability and Safety*

- **Benefit to Village Residents:**

Provide a detailed narrative describing how the program, project and/or event(s) offers substantial benefit to the greatest number of residents. NOTE: Activity, event or program must take place within the Village boundaries.

- **Offers Vitality and Well-Being to the Community:**

Provide an explanation of the purpose and contribution to the vitality and well-being of the community and how your initiative enhances the character and appeal of the Village of Key Biscayne to our residents.

- **Background and Experience:**

Provide relevant details of how you or your organization's background and experience in planning, promoting, and producing activities will be applied.

- **Well Planned and Achievable:**
 - Demonstrate that the project is well planned and achievable.
 - The project will be completed within the fiscal year.
 - Have the resources and experience to manage the program.
 - The budget reflects the value of the funding requested.
 - Other in-kind funding, sponsorships, or resources will be leveraged to support the funding requested.

- **Community Collaboration:**

Detail your ability to collaborate with local partners such as other community organizations, academic institutions, the Chamber of Commerce, commercial entities, and community institutions to maximize the use of existing community resources and avoid duplication.

- **Support via Volunteers:**

Detail how you will power your initiative with your own team and volunteers (volunteer services hours) that will be dedicated to the program, project and/or event.

- **Funds must be used within the fiscal year**, which runs from October 1 through September 30 of the approved year.

- **Categories that will not be considered:** *Proposals that involve direct or indirect funding to charitable organizations, sports related events, competitions/tournaments, or tutoring/training will not be considered for this program.*